

Richland Parish School Board
 411 Foster Street / PO Box 599
 Rayville, LA 71269

My permission is granted to provide the following information to the Richland Parish School Board.

 Signature of Applicant

You have been noted as one who is acquainted with the qualifications, character, and ability of _____ who is applying for a _____ position in our parish. Your kindness will be appreciated in supplying the information requested below. All information will be treated with strict confidence. Thank you for our cooperation.

Please indicate by your confidential rating of the applicant in the qualities listed below:

	Excellent	Satisfactory	Adequate	Unsatisfactory
Personality				
Knowledge of Subject Matter				
Adaptability to New Ideas				
"Common Sense"				
Loyalty and Reliability				
Cooperation and Helpfulness				
Health and Enthusiasm				
Discipline				
Voice Control				
Ability to Work With Others				

Length of acquaintance: _____ years _____ months

If former employer:

Dates of Service:

From _____ To _____

1. Why did the applicant leave your employ?

2. Would you re-employ?

Signed _____
 Title _____
 Date _____
 Name of Institution _____

Please write any additional comments on back.

Richland Parish Parent & Student Compact for School Sponsored Trip

1. I understand that school-sponsored field trips are a privilege, not a right.
2. I understand that a student may not be allowed to participate in a school-sponsored trip if he or she is serving a suspension or expulsion due to school violations. Additionally, a student's behavioral performance may be taken into account in order to ensure the health, safety, and welfare of other students participating in the field trip.
3. I acknowledge and agree that my son/daughter may assume the risks associated with participation in this field trip.
4. **I understand that my son/daughter will be obliged to abide by the school rules and the codes of conduct for the school and district while on this field trip** and that students are subject to the authority of the teacher-chaperone(s).
5. I understand that my son/daughter must be present prior to the time set for leaving and that he/she must be picked up after the field trip in a timely manner.
6. I understand that the school and/or district reserves the right to cancel the approval for this field trip if a change in circumstances, whether man-made or natural, would warrant cancellation of this field trip in the interest of the safety of the students and staff.
7. I understand that if a student is to be sent home early due to unacceptable conduct, the school and district are not responsible for any expense incurred as a result of a teacher-chaperone(s)' decision to send a student home earlier than the scheduled return date or time due to the student's unacceptable behavior.
8. I understand that the school will not be responsible for monies that are non-refundable in the event that there is a cancellation of the field trip.
9. Students and their parent/guardians will be held responsible for any damage done to hotels, rental properties, real property or personal property by the student during a school-sponsored trip. Parents/guardians must agree to pay for any damages that may be done by their son/daughter.
10. By signing this compact, I am granting permission for my son/daughter to participate in the field trip activities and releasing the school and district and their respective employees from and against any and all liability, loss, damage, costs, claims and/or causes of action arising out or related to my son/daughter's participation in this field trip.

Parent's Signature

Date

Student's Signature

Date

Richland Parish Field Trip or School Sponsored Trip Principal and Chaperone Compact

1. I understand that all field trips must be approved by the superintendent prior to the distribution of any informational materials on the proposed field trip.
2. I understand that a student may not be allowed to participate in a school-sponsored trip if he or she is serving a suspension or expulsion due to school violations. Additionally, a student's behavioral performance may be taken into account in order to ensure the health, safety, and welfare of other students participating in the field trip.
3. I understand that student safety and supervision of students are of the utmost concern on any school-sponsored field trip.
4. I understand that students should not be left unsupervised.
5. I understand that if a student is involved in any criminal activity or any damages occur while on a trip, whether as a victim or as an alleged perpetrator, the student's parents/guardians and the superintendent will be notified immediately by the principal or designee.
6. I understand that if a student requires medical attention while on a trip, the student's parents/guardians will be notified immediately.
7. I understand that use of privately owned vehicles to transport students to and from field trips are strictly prohibited, except in the case of a bona fide emergency.
8. I understand that all activities on the field trip must be planned, scheduled, and followed for specific dates and times.
9. I understand that the principal or designee should supervise school-sponsored trip activities at all times.
10. I understand that no student should be permitted to participate in a field trip or school-sponsored trip unless parent permission and parent compact for school sponsored trip has been signed.
11. I understand that this form must be completed and signed by principal and all chaperones and submitted to superintendent prior to going on school-sponsored trip.
12. Upon completion of the field trip, any reports of injuries, discipline problems or other notable incidents that occurred while on the field trip should be reported to the principal and superintendent in writing.

Principal's Signature

Date

of students that are going on school-sponsored trip _____

of chaperones that are going on school-sponsored trip _____

Signatures of Chaperones:

